

**Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, December 7, 2015**

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Directors:

J. Baker (District of Lake Country)  
C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
D. Findlater (City of West Kelowna)  
C. Fortin (District of Peachland)  
G. Given (City of Kelowna)  
T. Gray (City of Kelowna)  
P. Hanson (Central Okanagan East Electoral Area)  
D. Ophus (City of West Kelowna)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)

Absent:

C. Derickson (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer  
R. Fralick, Manager of Planning  
C. Radford, Director of Community Services  
M. Rilkoﬀ, Director of Financial Services  
B. Smith, Communications  
M. Drouin, Manager - Corporate Services (recording secretary)

**1. CALL TO ORDER**

Chair Given called the meeting to order at 7:05 p.m.

Chair Given extended appreciation to the Board for their vote of confidence being acclaimed as chair for 2016, and is looking forward to working with Vice Chair Ophus.

**2. ADDITION OF LATE ITEMS**

There were no late items for the agenda.

**3. ADOPTION OF THE AGENDA**

**#235/15**

**BAKER/BASRAN**

THAT the agenda be adopted.

CARRIED Unanimously

**4. ADOPTION OF MINUTES**

- 4.1 Special Board Meeting – November 19, 2015, Regular Board Meeting – November 23, 2015 and Public Hearing Minutes – November 23, 2015 (*All Directors – Unweighted Vote*)

**#236/15**

**FORTIN/OPHUS**

THAT the Special Board meeting minutes of November 19, 2015 be adopted;

AND THAT the Regular Board meeting minutes of November 23, 2015 be adopted;

AND FURTHER THAT the Public Hearing minutes of November 23, 2015 be received.

CARRIED Unanimously

**5. CORRESPONDENCE**

- 5.1 Southern Interior Beetle Action Coalition (SIBAC) (*All Directors – Unweighted Vote*)

Correspondence received from SIBAC highlighted the formation from SIBAC – a partnership between nine regional districts and six tribal councils in the southern interior, along with the CFDC of Central Interior First Nations. SIBAC recently approved a new three-year Strategic Plan to focus its activity from 2016 to 2018. The strategic projects and initiatives will address some of the most common and systemic rural development challenges that many of the rural communities face. SIBAC's board is again requesting support to remain a partner and to provide \$5,000 a year in funding for three years beginning in 2016.

In discussion, the question was raised whether the organization, or its' name is still relevant? Director Hanson is the appointee and noted that the organization has evolved and is considering a name change. It works with rural communities helping to a grow their economy. The Board works closely with the Province providing support for rural communities impacted by the pine beetle.

**#237/15**

**OPHUS/BAKER**

THAT the Southern Interior Beetle Action Coalition (SIBAC) correspondence be received for information;

AND THAT the Regional Board supports inclusion of \$5,000 in funding for 2016;

AND FURTHER THAT prior to consideration of a three-year commitment as requested, SIBAC be invited to present to the Board.

CARRIED (Stack opposed)

- 5.2 Union of BC Municipalities – Approval of Strategic Wildfire Prevention Initiative for Mill Creek Regional Park Operational Treatment (2015) and Black Mountain Operational Treatment (2015) *(All Directors – Unweighted Vote)*

#238/15

BAKER/FORTIN

THAT the correspondence from the Union of BC Municipalities confirming approval of grant funding for Strategic Wildfire Prevention Initiative for Mill Creek Regional Park Operational Treatment (2015) and Black Mountain Operational Treatment (2015) be received for information.

CARRIED Unanimously

- 5.3 Local Government Leadership Academy – 2016 Leadership Forum Feb. 3 - 5, 2016 and Electoral Area Directors Forum, Feb. 2-3, 2016 –, Richmond, BC *(All Directors – Unweighted Vote)*

#239/15

BAKER/FORTIN

THAT the Regional Board approve the Board Chair, Director Hanson and Director Carson's attendance to LGLA Leadership Forum, Feb 3-5, 2016 and the Electoral Area Directors Forum, Feb. 2-3, 2016, in Richmond, BC including registration and travel expenses as per Board policy No. 7.15.

CARRIED Unanimously

## **6. FINANCIAL & ADMINISTRATIVE SERVICES**

- 6.1 First Quarter – 2016 Capital Project Spend *(All Directors – Weighted Vote)*

Staff report dated November 30, 2015 outlined the capital expenditure commitments in the first quarter of 2016, ahead of the 2016 budget approval, for projects which are included in the current approved 5-year capital plan. Category projects 2, 3 and 4 projects have been budgeted in the 5-year financial plan for 2015.

- Category 1 – projects which were budgeted and commenced or committed in 2015, but will have expenditure carrying over into early 2016. These are provided as information only as funds have already been approved.
- Category 2 – projects which were budgeted and approved in 2015, but did not commence. The capital budget item will carry over into 2016 with commitment/expenditure in 1Q2016.
- Category 3 – projects which are included in the current 5-year capital plan, where there is good reason to run a competitive purchasing process and commit to the expenditure in 1Q2016 (ahead of 2016 budget approval).
- Category 4 – capital projects which were not included in the current 5-year capital plan, where an emergent situation has occurred requiring staff to make this purchase in 1Q2016 (ahead of 2016 budget approval).

Category 4 expense may be impacted by a transformer that was recently compromised during a BC Hydro power failure in the area of the WWTP. Staff is seeking warranty coverage but as this is a critical infrastructure at the Plant, if it's not warranted additional funds will need to be expended.

#240/15

STACK/FINDLATER

THAT the Regional Board approve the Capital Projects listed under Categories 2, 3 and 4 for commitment/expenditure in 1Q 2016, ahead of the 2016 budget approval;

AND FURTHER THAT the Regional Board receive for information the report on projects listed in Category 1 which were budgeted in 2015 and will be continuing into 2016.

CARRIED Unanimously

6.2 RDCO 2015 – 2019 Financial Plan Amending Bylaw No. 1381, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading and Adoption** (All Directors – Weighted Vote)

#241/15

BAKER/DEHART

THAT RDCO 2015-2019 Financial Plan Amending Bylaw No. 1381 be given first, second and third readings and adopted.

CARRIED Unanimously

**7. CORPORATE SERVICES**

7.1 Animal Control Officer Appointments (All Directors – Unweighted Vote)

#242/15

SIEBEN/OPHUS

THAT Jordan Blaskovits and James Goddard be appointed as a Regional District of Central Okanagan Animal Control Officer for the Dog Control Service.

CARRIED Unanimously

7.2 Audit Committee – Terms of Reference Revision (All Directors – Unweighted Vote)

Staff report dated October 27, 2015 outlined the necessary amendments to the Terms of Reference for the Audit Committee in accordance with the Board's resolution with respect to the Audit and Financial Statements coming directly to the Regional Board rather than via the Audit Committee.

It was noted that the membership of the committee is the mayors of the municipalities, the vice chair, and the chair represents the electoral areas. All recommendations come forward to the Board for approval. The committee was originally named the HR/Audit Committee—the Board had previously agreed to a name change to the Audit Committee.

It was suggested to add under objective:

- Legal matters which may have an impact on the Regional District

#243/15

OPHUS/STACK

THAT the Regional Board approve the amended Terms of Reference for the Audit Committee.

*Amendments:*

- Under Objective add: Legal matters which may have an impact on the Regional District
- Under Membership add: Vice Chair
- Under Scope of Work: remove HR to read...the Audit Committee.

CARRIED Unanimously

**8. NEW BUSINESS**

8.1 UBCM Grant Award – RDCO/Westbank First Nation Community to Community Forum March 2016 (*All Directors - Unweighted Vote*)

Staff report dated November 30, 2015 noted that UBCM has awarded a community to community grant to the Regional District and Westbank First Nation in support of a joint WFN-RDCO Regional Parks Sylx Cultural Site Protection Forum targeted for March 2016 to be hosted by both governments. Staff noted the grant funding must be spent by March 31<sup>st</sup>.

#244/15

BAKER/FORTIN

THAT the UBCM Grant Award – RDCO/Westbank First Nation Community to Community Forum (March 2016) report dated November 30, 2015 be received for information.

CARRIED Unanimously

8.2 RDCO False Alarm Reduction Bylaw No. 1382, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and Adoption** (*Stakeholders: West Kelowna, Peachland, Lake Country, Central Okanagan West and Central Okanagan East Electoral Area Directors – Weighted Vote*)

Staff report dated November 30, 2015 outlined the security alarm system service to the Regional District. The original bylaw is outdated, there is excess content and is wordy, it has difficult phrases to understand, forms were included in the bylaw complicating changes to the form and creating customer service problems.

Registration fees have not been changed--\$10 residential, \$15.00 commercial. The main focus is to achieve 100% adherence to the program. Fees have been increased for unregistered alarms when false alarms occur. In consultation with the RCMP, alarm companies are being held more responsible to ensure residents are registered.

Payment channels include in person, bank or online. Staff is aware there are issues with the online payment system and this is being addressed with the service provider. RCMP is not required to respond to unregistered alarms. RCMP determines if the alarm is false. The goal is to have police respond only to valid alarms. Police time is more productive attending real issues, instead of alarms not working properly.

The question was raised whether this system can be tied to fire services. Staff noted that further discussion will occur whether this in fact can be implemented.

#245/15

BAKER/CARSON

THAT RDCO False Alarm Reduction Bylaw No. 1382 be given first, second and third readings and adopted this 7<sup>th</sup> day of December 2015.

CARRIED Unanimously

9. DIRECTOR ITEMS (*items for information*)

No issues requiring Board direction.

10. ADJOURN TO A CLOSED TO THE PUBLIC MEETING (IN CAMERA)

#246/15

STACK/OPHUS

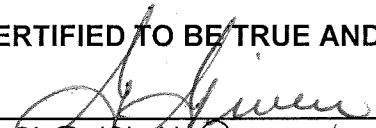
THAT pursuant to Section 90 (k) of the *Community Charter* the Regional Board adjourn and convene to a closed to the public meeting to discuss:


- Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary states.

CARRIED Unanimously

The meeting adjourned to a closed meeting to the public at 8:17 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

  
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G. Given (Chair)

  
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B. Reardon (Director of Corporate Services)