

**Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, November 10, 2011**

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Directors:

J. Baker (District of Lake Country)  
J. Edgson (Central Okanagan West Electoral Area)  
K. Fielding (District of Peachland)  
D. Findlater (District of West Kelowna)  
J. Collinson, alternate for K. Hayes (Central Okanagan East Electoral Area)  
C. Hodge (City of Kelowna)  
R. Hobson (City of Kelowna)  
G. James (City of Kelowna)  
D. Ophus (District of West Kelowna)  
A. Reid-Nagy (City of Kelowna)  
M. Rule (City of Kelowna)  
S. Shepherd (City of Kelowna)

Regrets:

M. Werstuik (Westbank First Nation)

Staff:

H. Reay, Chief Administrative Officer  
R. Fralick, Manager of Current Planning  
M. Kopp, Director of Parks Services  
D. Plamondon, Director of Development Services  
B. Smith, Communication Coordinator  
M. Drouin, Corporate Services Coordinator (recording secretary)

**1. CALL TO ORDER**

Chair Hobson called the meeting to order at 10:25 a.m.

**2. ADDITION OF LATE ITEMS**

There were no late items for the agenda.

**3. ADOPTION OF THE AGENDA**

**#255/11**

**BAKER/HODGE**

THAT the agenda be adopted as circulated.

CARRIED

**4. ADOPTION OF MINUTES**

4.1 Board Meeting – October 24, 2011

**#256/11**

**OPHUS/EDGSON**

THAT the Board meeting minutes of October 24, 2011 be adopted.

CARRIED

**5. UNFINISHED BUSINESS**

No Board action required/requested.

**6. DEVELOPMENT SERVICES**

Planning

**Bylaws: (Adoption)** (Unweighted Vote)

6.1 ***Postponed from the October 24<sup>th</sup> Regional Board meeting*** - Zoning Amendment Bylaw No. 871-170 for Southern Okanagan Land Developments Inc. (owner) and Urban Systems Ltd. (agent) to amend the zoning from RU1 (Rural 1) and RU4 (Country Residential) to R1 (Single Detached Housing) and P1 (Park and Open Space). (Z07/26) Central Okanagan West Electoral Area (*Electoral Areas, West Kelowna Fringe Area and Kelowna Fringe Area*)

Staff report dated November 10<sup>th</sup> provided an update subsequent to the October 24<sup>th</sup> Board meeting on the status of the Letters of Credit that were required prior to adoption of the zoning amendment bylaw.

Staff noted that subsequent to their report whereby the recommendation was to defer consideration of the amending bylaw, the applicant worked in consultation with RDCO staff to develop and register a Section 219 covenant on title. The covenant ensures that no land altering activity and no subdivision of the lands will occur until such time as the Irrevocable Letters of Credit are deposited with the Regional District. It was also noted that the required legal fees have been paid in full and therefore the conditions of the Board have been met.

**#257/11**

**SHEPHERD/EDGSON**

THAT the Regional Board supports the provision of a Section 219 covenant in place of receipt of the Irrevocable Letters of Credit for Zoning Amendment Bylaw No. 871-170.

CARRIED

**#258/11**

**SHEPHERD/EDGSON**

THAT resolution #252/11 regarding adoption of Zoning Amendment Bylaw No. 871-170 be put on the table for consideration.

CARRIED

Postponed from  
the Oct.24/11  
Board meeting

**#252/11** **SHEPHERD/EDGSON**

THAT Zoning Amendment Bylaw No. 871-170 be adopted, as amended.

CARRIED

**7. PARKS SERVICES**

7.1 Award of Contract – Rose Valley & Glen Canyon Regional Parks  
Operational Fuel Treatment Contracts (*Weighted Vote*)

Staff report dated November 3, 2011 provided an overview of the tenders received for the fuel management treatment in Rose Valley Regional Park and Glen Canyon Regional Park. Nine submissions were received. Staff reviewed criteria used including: treatment plan, past performance, submission of safety plan, geographic location of contractor, lowest bid – and points were awarded and scored. The recommended proponent has met all conditions of the bid process and references have been contacted.

It was noted Board members had received correspondence this morning from two of the proponents expressing concern around the process and lowest value not being selected. Staff defended the process used. Staff noted they will speak directly to the proponents who have contacted the Board to re-explain the process used. It was suggested on future reports to the Board, that the weighting of categories and sum total of points be included in the staff report.

Staff was asked, as has been done in the past, if private land owners in area will be informed should they wish to dispose of forest fuel at their own expense. Staff confirmed this will be done.

#259/11

**FINDLATER/EDGSON**

THAT the Regional Board authorize the award of contract for the operational forest fuel management treatment in Rose Valley Regional Park to Landmark Forest Management Ltd. for the amount of \$303,710.40 inclusive of HST;

AND FURTHER THAT the Regional Board authorize the award of the contract for the operational forest fuel management treatment in Glen Canyon Regional Park to Landmark Forest Management Ltd. for the amount of \$74,872.00 inclusive of HST.

CARRIED

**8. FINANCE & ADMINISTRATIVE SERVICES**

8.1 RDCO 2011 – 2015 Financial Plan Amendment Bylaw No. 1300, 2011,  
*1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading and Adoption (Weighted Vote)*

Staff report dated November 10, 2011 outlined the amendments required to the 2011 Financial Plan to reflect funding and cost changes in the capital fund budgets to the following: mosquito control, solid waste collection (electoral areas), Shalal/Fintry water system, Wastewater Treatment Plant, and roof /HVAC upgrades to the dog pound and administrative buildings.

**#260/11**

**HODGE/FIELDING**

THAT RDCO 2011 – 2015 Financial Plan Amendment Bylaw No. 1300, 2011 be given first, second and third readings and adopted this 10<sup>th</sup> day of November 2011.

CARRIED

**9. COMMITTEE RECOMMENDATIONS**

9.1 Rise and Report - Governance & Services Committee meeting of November 10, 2011

a) Approval of Utility Acquisition Policy (*All Directors - Unweighted Vote*)

**#261/11**

**BAKER/FINDLATER**

THAT the Regional Board receive the Utility Acquisition Policy;

AND FURTHER THAT the Regional Board defer the Utility Acquisition Policy until the Board reviews the RDCO legal opinion.

CARRIED

b) Surplus Asset Sale – Air Curtain Burner (*All Directors - Unweighted Vote*)

**#262/11**

**SHEPHERD/OPHUS**

THAT the Regional Board approve the disposition and sale of the RDCO Air Curtain Burner LLC Model S220 for a submitted bid value of \$23,250 (plus HST) to Stone Pacific Contracting Ltd;

AND FURTHER THAT staff be directed to adjust 2011 capital equipment purchases as identified in the regional parks service general capital funds budget to accommodate a revised lower proceeds of sale revenue allocation.

CARRIED

c) Regional Air Quality – Neighborhood Trip Planning Pilot Project & Reallocation of Funding (*All Directors - Unweighted Vote*)

**#263/11**

**RULE/SHEPHERD**

THAT the Regional Board approve the re-allocation of \$32,069.00 of existing budget within the Regional Air Quality program to the pilot project – Neighbourhood Trip Planning Program.

CARRIED

- d) Community Action Towards Children's Health (CATCH) – Myrna Kalmakoff, Community Coordinator re: Review of the Child Friendly Transportation Toolkit

#264/11

SHEPHERD/RULE

THAT the presentation by the Community Action Towards Children's Health (CATCH) regarding review of the Child Friendly Transportation Toolkit be received;

AND FURTHER THAT staff be directed to review the Toolkit as part of the development of the Regional Growth Strategy update.

CARRIED

10. DIRECTORS ITEMS

There were no Director items that required action.

11. ADJOURN

There being no further business the meeting was adjourned at 11:00 a.m.

CERTIFIED TO BE TRUE AND CORRECT



R. Hobson (Chair)



H. Reay (Chief Administrative Officer)