

Agenda No: 6.2  
Mtg Date: May 27/13

## Gas Tax Program Services

...delivering the federal gas tax agreement funding in British Columbia

April 22, 2013

UNION OF  
BRITISH  
COLUMBIA  
MUNICIPALITIES

Administration provided  
By UBCM

Funding provided by:  
Government of Canada

Canada

In partnership with:  
The Province of BC



Gas Tax Program Services

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Victoria BC V8V 0A8

Phone: 250 356-5134  
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Website:

www.ubcm.ca  
under  
Funding Programs

Gas Tax Fund, Gas Tax  
Agreement

Brian Reardon  
Chief Administrative Officer  
Regional District of Central Okanagan  
1450 KLO Road  
Kelowna, BC V1W 3Z4



Dear Mr. Reardon:

At its April 9, 2013 meeting, the Gas Tax Agreement's Management Committee made a funding decision for the Regionally Significant Project Fund proposal. I am pleased to advise that your proposal for the Kelowna Regional Transit System (KRTS) has been approved for RSP funding in the lesser amount of the funding request of \$4,402,420 or 100% of the actual eligible costs of the approved project.

Details of the funding, and recipient obligations in relation to it will be set out in a Funding Agreement. Funding is subject to execution of the Funding Agreement, completion of the approved project and compliance with recipient obligations set out in the Agreement.

Since the grant amount is based on the total actual eligible costs of the project and payment of the grant is contingent on completion of the project, UBCM cannot release the funding until the project is complete. Details of the claim process, and instructions about how to make interim claims, if available, will be set out in the Funding Agreement.

Recipients are reminded that any communications should be undertaken jointly with the parties of the Gas Tax Agreement (Schedule G). If you are undertaking a capital project, Paul Taylor, UBCM's Relationships and Communications Advisor (250-356-2938; ptaylor@ubcm.ca) will contact your office to discuss communications options.

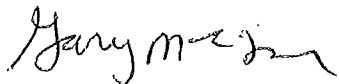
The federal government has recently altered the signage guidelines for projects receiving Gas Tax Funds. Although the wording of the funding agreement does not yet reflect these changes, the federal government has assured UBCM that the new guidelines supersede the original requirements. Given the importance of signage in communicating the contributions of the federal government to communities through the program, we encourage all recipients of funding for capital projects to install signage that complies with the new guidelines (available at <http://www.ubcm.ca/EN/main/funding/gas-tax-fund/recipient-reporting.html>). To help UBCM demonstrate the compliance of the local governments with the signage guidelines, please enter your project in the Signage Reporting Form on this same web page.

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If we have not already done so, we will be contacting senior staff in your organization in the coming weeks to sort out the details. If you have any questions in the interim, please contact Brant Felker at 250-356-0893 or by e-mail at [bfelker@ubcm.ca](mailto:bfelker@ubcm.ca).

Congratulations on your successful application.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gary MacIsaac".

Gary MacIsaac, Chair